



# EDENGLLEN PRIMARY SCHOOL

## CODE OF CONDUCT

The term "discipline" is not limited to punishment. Positive reinforcement is preferable to punishment but in some cases, punishment becomes necessary. Children need to respect their boundaries and learn valuable life skills as to what are acceptable norms and values in society. Children learn by example and their first models are their parents. Discipline is also one of the most important managerial functions of the school and takes up a considerable part of the teacher's time.

Respectful and responsible children result from families where the proper combination of love, discipline and moral values are present. A child entering the primary school environment has already had moral values imprinted and shaped by parents and their home environment. It is not what you do for your children but rather what you do with your children. Do not develop the guilty working parent complex where you try to compensate for the reduction in contact time by supplying everything their hearts desire – **rather focus on quality time when you are home.**

Effective learning cannot take place if there is not effective discipline. Bad behaviour and emotional problems invariably lead to secondary learning problems.

### **The purpose of implementing our Code of Conduct/School Rules is mainly to:**

- Create a safe and orderly environment where effective learning can take place,
- Act as a deterrent and discourage unacceptable behaviour,
- Encourage good behaviour and good sportsmanship,
- Promote consideration and respect for fellow learners and the teachers,
- Ensure that discipline is fair and consistent with public expectations, and
- Involve the parents and enlist their help when necessary.

**Serious misdemeanours will be dealt with according to legal procedures and the South African Schools Act.**

### **Parents Code of Conduct**

*I undertake to ensure that:*

1. I will assist the school in ensuring that my child follows the Code of Conduct for Learners.
2. I will familiarise myself with the Code of Conduct and check demerits and homework daily. Pleading ignorance of the school rules will not be a mitigating factor.
3. My child will be brought to school **on time**, i.e. 07:45. Late arrival will result in a demerit.
4. I will not take my child out of school for early departure without a valid reason and only if approved by the Principal.
5. I will check my child's diary daily and correspond with my child's teacher whenever the need arises.
  - Communication with the teacher will be handled in a discreet and responsible manner.
  - Correspondence of an aggressive nature will not be written in the diary for the child to read.
  - Parents will support the teacher and may not comment negatively or address correspondence that attacks the character of a teacher or the school in any manner.
6. I will do everything within my power to contribute to a safe, calm and positive learning environment.
7. I will support my child and the school in the extra- and co-curricular programme without interference and will accept whatever decisions are made pertaining to team selection, colours and related matters.
8. I will collect my child on time whether at the end of the school day, after extra mural activities or after school functions. I am aware that there will be no teacher on duty 15 minutes after the last extra mural activity.
9. I will provide details in writing on an ongoing basis on any condition or circumstance of which the school should be made aware of in order to protect the best interests of the learner and/or any other learners in the school.
10. I will only make supportive and positive comments towards coaches, players and umpires during matches. This applies to both home and away matches.
11. I will be supportive of the school and its staff in its endeavours to educate my child. Criticism of the teacher in front of a child will lead to an unhappy and uncooperative child.
12. I will be punctual for appointments arranged with members of staff as I understand they have to sacrifice their family commitments and time so as to attend parent meetings early in the morning.

13. I will not approach teachers without an appointment as this interferes with the supervision of the learners.
14. I will assist my child with studying for tests and preparation for assessments.
15. I will help my child become an independent worker and will not do all the work on his/her behalf.
16. I will support the school if corrective measures are implemented for failing to follow the Code of Conduct. No demerits will be questioned, and parents are expected to support the teachers in the administering of the Code of Conduct.
17. I will ensure that my child is correctly attired for school, sports and other functions.
18. When the need arises to address a query/problem I will follow the correct procedure, i.e. consult the class teacher first, then the grade leader and thereafter the Deputy Principal or Principal.
19. I understand that my child/ren emulate my behaviour and attitude, I will lead by example, especially in the traffic in and around the school which is a "Stop, Drop and Go" zone.
20. I do understand that if my child misses school he/she will receive zero for assessments written on the day if a doctor's certificate is not produced.
21. I will apply in writing for a deviation from the standard school rules, if such rules are in conflict with or infringe on any religious rights of the learner.
22. I will not take my child out of school for a holiday or occasion such as weddings.
23. If my child misses school due to illness I will ensure that he/she catches up the work.
24. Please do not bring items left at home to school to be sent to your child's classroom. Learners need to become responsible and no class will be interrupted to deliver anything to a child. Items must be clearly labelled.
25. I will behave in an acceptable manner when driving in heavy traffic around the school in peak hours.
26. I will ensure that my child crosses the road only at the Scholar Patrol points.
27. I will not wait outside my child's classroom before or after school as this is disruptive for the teacher and children.
28. I will not accompany my child into the school in the morning. (Independence is vital.) I will obey the school's policy of "Stop, Drop and Go".
29. I will check all alerts and notifications on the D6 Connect for all updated communication, notices, alerts, events and newsletter etc. on a daily basis.

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**Signature of Parent/Guardian**

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**Date**

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**Signature of Learner**

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**Date**

Whether signed or not, the fact that your child is issued with a diary binds you to the fact that this Code of Conduct for Parents and Learners is enforceable.

**"Attitude is more important than Aptitude".**

## **DISCLAIMER RELATING TO THE POPI ACT**

Please note that by entering the premises of Edenglen Primary School, the school reserves the right to take pictures and/or recordings of you.

Your likeness, image or photograph may be used for broadcast or exhibition in any ethical and legitimate medium that the school subscribes to without limitation or reservation.



**PARENTS ARE THE CHILD'S  
PRIMARY EDUCATORS AND DISCIPLINARIANS**

**CODE OF CONDUCT FOR LEARNERS AND PARENTS  
OF EDENGLLEN PRIMARY SCHOOL**

RULE	CORRECTIVE BEHAVIOUR CONFLICT RESOLUTION
1. At school there will be no corporal punishment.	A charge may be laid against the learner, parent or teacher. The matter will be referred to the District Director for guidance.
2. No vandalism or damage – to buildings, property or grounds.	Parents/Guardians informed and liable to pay for the damage (serious cases). Detention learners to clean the school.
3. Parents will ensure that learners arrive at school on time.	Phone call to parents. Continuous late arrival will necessitate the parents finding a school nearer home where transport is not a problem, as late arrival disrupts the teacher and other learners. (i.e. more than an hour late more than twice a week – regularly)
4. The correct school uniform will be worn at all times. (Refer to the homework diary for details – this applies to hair, jewellery and all forms of uniform.)	Detention or learner will not be allowed to participate in civvies day or go on an outing or innng. Incorrect sports attire – learner will not be allowed to play in the team
5. Books and property are to be valued and not damaged.	Parents will pay for replacement books.
6. Learners will not disrupt lessons or behave in an uncooperative manner.	Parents will be consulted. In serious cases, after intervention methods have failed, the correct procedure will be followed such as a disciplinary hearing.
7. No dangerous objects to be brought to school (including toy guns) 8. No valuable objects/toys to be brought to school 9. No chewing gum to be brought to school 10.No illicit materials and substances e.g. energy drinks, vape, cigarettes etc.	Dangerous objects will be confiscated and returned to a <u>parent only</u> . The school will not take responsibility for the loss of the object or spend time to trace it. Gum: writing out the Code of Conduct or exclusion from the next class outing. Disciplinary processes such as a disciplinary hearing, detention, counselling – depending on the severity of the offence.
11.Out of bounds: Halls and classrooms, unless a teacher is present. Teachers' car park and office, unless sent by a teacher (must have a note) Staff room and teachers' bathrooms	Demerits and written punishment. - Resource material - Essay - Speech - Study notes
12.Learners will greet adults and stand when an adult enters the room. Remember: "Please and thank you"	Write out the Code of Conduct as a reminder of the required conduct.
13.Cell Phones may only be on, before and after school.	Demerits will be given and parents may be asked to collect the phone from school.
14.Supporters and participants of Sports and other Extra Mural activities are expected to conduct themselves in an orderly manner and show respect for all persons and property and shall obey all reasonable instructions.	Unacceptable behaviour will result in the parent / child being barred from participating/attending an activity for a certain period of time (to be determined by the coach and/or management). <b>Children who are constantly fetched late will also forfeit their place in teams or be denied the privilege of participation in the activity.</b>
Classroom rules (no more than 10) are formulated by the teacher and he/she wishes for the "buy in" from the learners.	
Learners who are absent for a test, without a valid reason/doctor's certificate, will be given zero.	